

Box 152
Ludlow Falls, OH 45339
937-985-7956
RevCindyLee4u@gmail.com

Services Required:

- Ceremony & Full Rehearsal
 Portable PA system \$60
 Post-Marital Counseling (to be discussed at later date if checked)

Wedding

Date: _____

Wedding

Location: _____

Wedding Time: _____ A.M./P.M. Rev. Cindy Lee will arrive 15 min earlier.

Rehearsal Date/Time: _____

Reception Location:

Reception Time:

Fiancé #1:

Name: _____ Age: _____

Address: _____

Phone: _____ Cell: _____

Spiritual preference (if any): _____

Email address: _____

Best way to contact you: _____

Fiancé #2:
Name: _____ Age: _____

Address: _____

Phone: _____ Cell: _____

Spiritual preference (if any): _____

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Email
address: _____

Best way to contact
you: _____

Social Media

Twitter: _____

Facebook: _____

Pinterest: _____

Skype: _____

Google+: _____

How did you hear about Rev. Cindy Lee?

*** Do you want to write your vows? _____

Do you want help writing your
vows? _____

How many in your party including flower girls/grandmothers, ring bearers, or
pets?

Will attendants be escorted by down the aisle (Procession)?__ (Recessional)

Do you want a sand, wine, or unity candle ceremony?

Will there be children included into this section?

What are the ages of the
children? _____

Will your father, mother, uncle, aunt, brother, sister, both parents want to
present you or give you away?

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Do you have one or two sets of parents? Grandparents? _____

Do you want the words to be religious, spiritual, humanistic, sci-fi oriented, or
gamer terminology? _____

When you close your eyes and foresee your special day, how does it
appear? _____

—

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We/I, the undersigned, recognize that We/I am hiring the services of Rev. Cindy Lee Carver, an independent non-denominational/multi-faith minister authorized to perform the rite of marriage in the State of Ohio.

We/I, hereby, hire her to write and perform our/my wedding ceremony on the indicated date. We/I have read the complete description of what is included in each package and all questions have been answered to our/my satisfaction. We/I, the customer, agree to pay half (1/2) of the agreed upon amount of \$_____ at time of booking, as a non-refundable retainer. We/I realize that payments on the final balance can be made at any time, however, we also understand the entire **balance must be paid no later than 14 calendar days prior to the wedding date.** (This will give personal checks time to clear.) Upon signature and receipt of deposit, Rev. Cindy Lee will reserve the time and date agreed upon, by the signing completed contract. We/I understand that Rev. Cindy Lee will maintain the original copy of this contract and we/I will receive a copy for our files.

Payment Terms: Cash, cashiers check, personal check, or money order in USD will be accepted. Please make payable to: Cindy Carver. We/I understand that if the check written for the services we/I requested is dishonored, Rev Cindy Lee is relieved of all obligations set under this contract, unless we can immediately fix the situation with a cash payment PLUS a \$65 dishonored check fee. We further understand that if our account is not paid in full in 14 days prior to the wedding date, Rev. Cindy Lee Carver will not attend or perform our wedding ceremony.____(please initial.)

Writing of Ceremony: Choosing from Rev. Cindy Lee's Ceremonial Book, We/I have a choice of convocation, address, expression of intent, ceremony of rings, specialized ceremony, and benediction. Three drafts will be considered normal. After the third draft the ceremony will be considered finalized. Changes after the ceremony is finalized, we/I understand there will be a \$15 charge implemented fee per change, that will be paid before requested implement change will take place.____(please initial).

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[____] CosPlay: You will have up to five drafts before additional charges will be implemented. _____(please initial).

Legality of Marriage: We/I, also, understand it is our/my responsibility to possess a valid marriage license in the state where the wedding ceremony will take place and the marriage license must be on the premises when the ceremony is performed. We/I understand failure to have these legal documents means Rev. Cindy Lee Carver, can not legally perform the ceremony and is in no obligation to do so, regardless of the inconvenience it may cause. We/I will consult with my local court/city clerk to find the exact requirements for my area. We/I understand the marriage license information posted on Rev. Cindy Lee Carver's website is for information only and may have recently changed, which is why we/I will take responsibility for researching the exact requirements for my specific situation by contacting the appropriate authorities where the wedding will take place.

Refund Policy: We/I acknowledge the one-half (1/2) amount that was paid is a **nonrefundable retainer.** _____(please initial.) However, if Rev. Cindy Lee Carver cancels the wedding, we/I will receive a 100% refund on all payments made, unless she can provide a suitable substitute minister to officiate our wedding using our custom written ceremony. (The fair principle being that whosoever cancels loses the deposit.) _____(please initial.)

We/I, also, understand that 75% of the work Rev. Cindy Lee dedicates to our wedding is prior to the actual wedding date, such as the planning, consultations, custom writing of the ceremony script, etc. Therefore, we/I understand if we/I cancel our wedding after Rev. Cindy Lee has completed her initial consultation with us (in person, via phone, or via the submission of completed questionnaires), and if a draft of our wedding ceremony script has already been presented to us, we agree to pay 75% of the total amount of this contract. (Both conditions must be met by Rev. Cindy Lee to be entitled to this payment.) _____(please initial.)

We/I agree that it is only fair for Rev. Cindy Lee Carver to be paid for the work she has completed or performed. After marriage license has been mailed and/or filed with the courthouse, no refund is available. _____(please initial.)

For cancellations within 14 days of the wedding, there is no refund, and 100% of this contract will be due to Rev. Cindy Lee Carver. _____(please initial.)

Wedding Date Change: If the wedding date is postponed or changed, the following rules will apply: We/I understand if Rev. Cindy Lee has the new date available; she will simply change our/my date and re-reserve it under the new

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date for a \$50 'date change fee'. Furthermore, We/I understand if Rev. Cindy Lee is already obligated for the new date we/I have chosen, and is unable to officiate our/my wedding on the new date, then our/my initial security retainer of half of total balance is forfeited and Rev. Cindy Lee Carver is relieved of all responsibilities set forth in this contract.

Photography/Videography Rights: We/I understand Rev. Cindy Lee Carver (cindylee@revcindylee.com) is to be sent a digital copy of all photos she is included within, for her use in web design and/or other promotional material. We/I, the undersigned take responsibility for the delivery of these photos to her. _____ (please initial.) Also, we/I understand if Rev. Cindy Lee provides her own videographer for the wedding, she may use the video for promotional material. We/I release all rights to these videos.

Additional Notes:

I hereby affix my signature in agreement to the terms of this contract.

Fiancé #1 signature: _____

Fiancé #1 printed name: _____

Fiancé #1 Driver License Number: _____

Fiancé #2 signature: _____

Fiancé #2 printed name: _____

Fiancé #2 Driver License Number: _____

Date

Signed: _____

*

I hereby affix my signature in agreement to the terms of this contract and have officially reserved the date and time

_____ specified above.

_____ Date _____

Rev. Cindy Lee Carver,
Wedding Officiate

**Contract for Wedding Ministerial Services:
Carver**

Rev. Cindy Lee

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OFFICE USE ONLY/ACCOUNT PAYMENT HISTORY:

RETAINER RECEIVED ON DATE:	RETAINER FEE PAID:
	BALANCE DUE:
PAYMENT/DATE:	BALANCE DUE:
PAYMENT/DATE:	BALANCE DUE:
PAYMENT/DATE:	BALANCE DUE:
PAYMENT/DATE:	PAID IN FULL DATE: